



Administrative Regulation 3280

ACCEPTANCE OF GIFTS, GRANTS, OR BEQUESTS

Responsible Office: Office of Business & Finance

REGULATION

1. The Washoe County School District may accept gifts if the following criteria are met:
 - a. The gift must be appropriate and related to an educational or service function of the school district.
 - b. Audio-visual equipment, library materials, books and special instructional equipment, and electronic equipment and computers must meet standards comparable to those already established for such items purchased by the Washoe County School District.
2. The donor of a gift to the Washoe County School District must agree to the following:
 - a. The gift becomes the property of the school district, but a suitable marker or notation may be made designating the source of the gift. Exceptions to this are gifts held in joint tenancy with other educational institutions or public agencies.
 - b. If the gift is in cash to pay for a specific item, the specifications for such item will be established by or in agreement with the school district.
3. A gift may be refused for any of the following reasons:
 - a. The offer of a gift would initiate a service that the school district would not be able to continue due to excessive expense or operation.
 - b. The offer of a gift would create an unreasonable inequality in the service rendered to a specific segment of the student population.
 - c. The offer of a gift would obligate any or all school district personnel to an individual, group or enterprise.
 - d. The offer of a gift to be used only by a specific employee of the school district.
 - e. The offer of a gift which has no educational, cultural or aesthetic value.

- f. The offer of a gift which is politically motivated or intends to further private financial gain for some individual, group or business.

- 4. All gifts offered to individual schools shall be approved by the principal. Gifts to individual schools, which might be subject to refusal, should be discussed with the appropriate Area Superintendent prior to acceptance or refusal. The offer of an unusual or extremely valuable gift may be referred to the Board of Trustees for acceptance or rejection.

IMPLEMENTATION GUIDELINES & ASSOCIATED DOCUMENTS

- 1. This regulation reflects the goals of the District's Strategic Plan, Envision WCSD 2015 – Investing in Our Future.

- 2. This regulation complies with Board Policy 3280, Acceptance of Gifts, Grants and Bequests.

REGULATION HISTORY

Date	Revision	Modification
10-24-1967	1.0	Adopted
6-15-1984	2.0	Revised
9-10-1985	3.0	Revised
5-12-1992	4.0	Revised
11-11-1997	5.0	Revised